



Established 1824

KELLY Township

551 Zeigler Road
Lewisburg, PA 17837
Phone: 570-524-0437
Website: ww.kellytpw.org

TOWNSHIP USE ONLY

Permit #

Street Excavation Permit

APPLICANT INFORMATION

Applicant Name
Address
Phone
Email
Preferred Method of Contact

SITE INFORMATION / DESCRIPTION OF WORK TO BE PERFORMED

Name of Street
General Description of Work
Approximate Start Date
Approximate Completion Date
Describe precautions that will be used to protect the public and adjacent landowners:
Will the Cartway Surface Be Opened?
Will the Right of Way Surface Be Opened?
Describe the manner in which the open excavation will be closed:

Applicant must contact PA ONE CALL at 1-800-242-1776 before starting ANY JOB.

- Application Fee: \$70 Inspection Fee: \$50 per hour. (Minimum (1) hour). Payable to: Kelly Township
Permit is good for 6 months from issue date.
Permit is issued subject to the conditions in the township ordinance pertaining to the subject matter and the terms of the application for this permit
Street Excavation Resolution #2022-7 is attached.
Permit holder will restore surface in accordance with Township Ordinance.

APPLICANT: DATE:

FOR TOWNSHIP USE ONLY

Application Received: Application/Inspection Fee Received: Cash Check #

Application Reviewed by: Permit Issued Date:

Completion Site Inspection by: Date:

RESOLUTION
KELLY TOWNSHIP
NO. 2022-7

**BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF KELLY
TOWNSHIP, UNION COUNTY, PENNSYLVANIA, AS FOLLOWS:**

1. These regulations are adopted pursuant to the provisions of Chapter 21, Part 1, Section 109 of the Code of Ordinances of Kelly Township, Union County, Pennsylvania.
2. General Provisions.
 1. No excavating, cutting, digging or work shall be done within the public right-of-way of Kelly Township, Union County, Pennsylvania, without first obtaining a permit for the same from Kelly Township. The owners of the lines being worked on shall be responsible for obtaining the said permit.
 2. Any person, partnership, corporation or firm to whom a permit has been issued shall notify all utility companies of the intent to excavate. This notification shall be given not less than 48 hours in advance of the commencement of the work and shall indicate the time, place and purpose of the street excavation.
 3. Any person, partnership, corporation or firm to whom a permit has been issued shall have the duty of determining the location and depth of all existing utility installations. If a utility line is broken or damaged in any way, the Permittee, or contractor, shall immediately notify the utility owner.
 4. At least 72 hours prior to the commencement of work Permittee shall provide Township with a firm schedule of the work to be done specifying the dates and times when the various stages of the work

shall be performed. Failure of Permittee to so notify Township will result in additional costs for proper inspection by the Township.

5. No opening or excavation in any street shall extend beyond the centerline of the street before being backfilled and the surface of the street temporarily restored.
6. No more than one hundred (100') feet measured longitudinally shall be opened in any street at any one time, except by special permission of the Township.
7. Pipe drains, pipe culverts, or other facilities encountered shall be protected by the Permittee.
8. Survey markers or monuments set for the purpose of locating or preserving the lines of any street or property subdivision, or a precise survey reference point or a permanent survey benchmark within the Township shall not be removed or disturbed or caused to be removed or disturbed unless permission to do so is first obtained in writing from the Township. Permission shall be granted only upon condition that the Permittee shall pay all expenses incident to the proper replacement of the monument. Any existing survey markers, which are removed or displaced by any construction operation, shall be reset by a surveyor licensed to practice in the Commonwealth of Pennsylvania, with such work being completed at the Permittee's expense.
9. When work performed by the Permittee interferes with the established drainage system of any street, provisions shall be made by the Permittee to provide proper drainage to the satisfaction of the Township.
10. When any earth, gravel, or other excavated material is caused to roll, flow or wash upon any street, the Permittee shall cause the same to be removed from the street within four (4) hours after deposit of such materials, or upon notice from Township to remove such materials,

whichever shall occur first. In the event the earth, gravel or other excavated material so deposited is not removed, the Township shall cause such removal, and the cost incurred by the Township shall be recovered from the Financial Security the Permittee filed with the Township.

11. All trenching and excavation shall conform to the requirements of the Pennsylvania Department of Labor and Industry standards and other applicable governmental laws and regulations for such work including but not limited to all traffic control regulations of the Pennsylvania Department of Transportation. Additional safety requirements may be prescribed by the Township.

Whenever any person fails to provide or maintain the safety devices required by the Township, such devices may be installed and maintained by the Township. The costs incurred by Township shall be paid by the Permittee.

No person shall willfully move, remove, injure, destroy, or extinguish any barrier, warning light, sign or notice erected, placed or posted in accordance with the provisions of this resolution.

12. Access to private driveways shall be provided except during working hours when construction operations prohibit provisions of such access. Permittee must notify property owners in advance whenever a driveway is to be blocked. Free access must be provided at all times to fire hydrants.
13. The excavation shall be in two (2) classes, that portion in the area outside the cartway and that portion within the cartway.
 - a. For excavation outside the cartway, excavated materials shall be laid compactly along the side of the trench and kept trimmed up so as to cause as little inconvenience as possible to public travel unless otherwise directed by the Township.

- b. For excavation within the cartway, all excavating material shall be wasted and removed from the site. This shall be done at the time of excavation or after excavation backfill has been completed. If excavation material is left at the site or until after completion of the work, all conditions stated in Paragraph 13a above shall be adhered to unless otherwise directed by the Township.
14. Work authorized by a permit shall be performed between the hours of 7:00 a.m. and 7:00 p.m., Monday through Saturday, unless the Permittee obtains written consent from the Township to do the work at other hours. Such permission shall be granted only in case of an emergency or in the event the work authorized by the permit is to be performed in traffic-congested areas.
15. In granting any permit, the Township may attach such other conditions as may be reasonably necessary to prevent damage to public or private property or to prevent the operation from being conducted in a manner hazardous to life or property, or in a manner likely to create a nuisance. Such conditions may include, but shall not be limited to: (1) limitations on the period of time of the year in which the work may be performed; (2) restrictions as to the size and type of equipment; (3) designation of routes upon which materials may be transported; (4) the place and manner of disposal of excavated materials; (5) requirements as to the laying of dust, the cleaning of streets, the prevention of noise, and other results offensive or injurious to the neighborhood, the general public, or any portion thereof; and (6) regulations as to the use of streets in the course of work.

During the progress of the work, gutters and waterways must be kept open or other provisions made for the removal of storm water. Street intersections may be blocked one-half (1/2) at a time, and the

Permittee shall lay and maintain temporary driveways, bridges and crossings as, in the opinion of the Township, are necessary to reasonably accommodate the traveling public.

The Township, as well as the company or corporation owning any municipal or utility company pipes, poles, or conduits, must be notified by the Permittee before any such facilities are removed or altered. They shall be repaired by the Authorities having control of same, and the expense of said repairs shall be paid by Permittee directly.

It shall be the responsibility of the Permittee to ascertain and verify actual location and elevation of existing pipelines or buried conduits in the path of the work before commencing excavation.

All excavations which are five (5) feet or more in depth or which exceed any State or Federal regulatory agency's stipulated maximum depth for unshored excavations, or where excavations are in unstable material, excavations shall be shored. All shoring shall meet or exceed OSHA or State Labor Department requirements.

Following all excavations, the excavated area shall be restored in accordance with Township ordinances and regulations. In addition, all restoration activities shall be performed and materials shall be replaced so that the replaced excavated surface does not deviate from its original height.

16. Excavation involving the removal of bituminous or concrete paving in streets, private drives, and parking area trenching situations shall be accomplished by sawing or cutting the improved surface at the edges of the proposed trench at points one (1') foot on either side of the trench opening at ground surface. Sawing or cutting shall extend to full depth of existing surface. Where existing surfaces are damaged, taken up, undercut, or unraveled by construction excavation operations which

extend beyond the original saw or cut marks for removal, the Permittee, in restoring such bituminous or concrete surfaces to original condition, shall re-saw or cut the surface to a straight and even line six (6) inches beyond the furthest point of damage from the trench centerline.

17. When temperatures fall below 33 degrees F., all grouting and concrete materials entering into the construction are to be preheated and used while warm. When any mortar or cement concrete work is carried out under freezing conditions, the heated area must be maintained for at least twenty-four (24) hours or the installation shall be protected from frost by covering with hay, straw, or similar substance to a depth of at least two (2') feet before auxiliary heat is removed. Where areas cannot be appropriately protected by covering with hay or straw and where it is impractical to completely cover the work area with an enclosure and heat the work area to at least 40 degrees F., the work shall be suspended.
18. The trench shall be excavated along the lines proposed by the Permittee and approved by the Township. All trenches shall have vertical sides, no tapering of said shall be permitted unless approved in writing. The width of the trench, unless otherwise approved, shall be six (6) inches minimum and eighteen (18) inches maximum on each side of the utility pipe. The bottom of the trench shall be hollowed out so as to allow the body of the pipe to have a bearing throughout on the trench bottom. Ground adjacent to all excavations shall be graded to prevent water running in. Any accumulated water in the excavation shall be removed by pumping or other means approved by the Township prior to the placement of pipes or utilities and before backfill is begun.

3. Backfill.

1. All excavation in trenches shall be backfilled to the original ground surface or to grades specified by the Township representative. The

backfill shall begin as soon as practical after the construction has been placed and shall thereafter be carried on as rapidly as the protection of the balance of the work will permit. Depositing of the backfill shall be done so the shock of falling material will not cause injury to persons, property or the construction. Grading over and around all parts of the work shall be done as directed by the Township representative.

2. Suitable material, as determined by the Township representative, free from rocks, boulders, concrete, frozen material, roots, stumps, cans, blacktop, metal, rubbish and any other foreign material, shall be deposited in the trench simultaneously on both sides of the construction for the full width of the trench to a height of 12 inches above the top of the construction, placed and hand tamped to completely fill all space under and adjacent to the construction the same to be done to the satisfaction of the Township representative. The balance of the trench to a height of 6 inches from the top shall be filled with materials approved by the Township representative in lifts as determined by the Township representative. Each lift shall be compacted as directed by the Township representative.
3. Where the excavation shall occur in the road cartway, the top 6 inches of the trench shall be blacktopped in accordance with the directions of the Township representative. The edges of the cartway adjacent to the cut shall be milled for a distance of 1 foot. Where the excavation shall occur within 4 feet of the cartway (berm or shoulder) the top 6 inches of the trench shall be filled with materials approved by the Township. Where the excavation shall occur more than 4 feet outside the cartway, the top 6 inches of the trench shall be filled within 2 inches (compacted) of Two A stone and 4 inches of topsoil, free of all debris, stones, rocks, concrete, stumps, wood, metal, rubbish and foreign materials, the same to be seeded.

4. Compaction.

1. Compaction of the backfill shall be done in lifts of uniform layers and each lift shall be compacted over the full width of the excavated area as the Township representative shall direct.
2. Service trenches must be compacted in the same manner as the main trench. In the areas where curb and gutter exists, sufficient curbing shall be removed to allow the prescribed compaction over the entire disturbed area and the same shall be replaced prior to completion of the project.

5. Special Requirements.

1. In all cases, the Permittee shall blade and compact the roadway after the trench has been backfilled so that it shall be passable to traffic at all times. The Permittee shall maintain the roadway in a condition acceptable to the Township at all times until final approval of the entire work by the Township.
2. The Permittee shall remedy, at his or its own expense, any defects that appear in the backfill for a period of one year following completion. Permanent restoration of pave cuts shall be made as directed by the Township representative.
3. When Permittee cuts a trench in a Township street, the Permittee shall overlay the cut as directed by the Township representative. The overlay of the wearing surface shall extend 1 foot on all sides of the cut and all cuts shall be sealed.
4. The permit issued hereunder will be kept at the site of the cuts while the work is in progress.
5. Except for emergency repairs, no portion of a street in Kelly Township shall be excavated within five (5) years of the street being resurfaced by the Township. Providers of utility services in Kelly

Township, shall notify the Township of any planned repairs or replacements requiring street excavation at least three (3) years prior to said excavation. The Township shall make every effort to adjust its resurfacing of streets to accommodate said planned repairs or replacements. In the event excavation shall occur within a street within five (5) years of the street being resurfaced by the Township, other than an emergency, the person, partnership, corporation or firm doing or causing the work to be done shall pave the entire street for such length as was resurfaced by the Township within the said five (5) years.

6. Inspection and Review Fees.

1. When the Township representative determines that the application for a permit needs to be reviewed by non-Township personnel, it shall be referred to such person or firm as the Township representative shall determine. Such person or firm shall review the said application and submit a report to the Township representative in a reasonable length of time. The applicant shall be responsible for and shall pay the actual costs of said review prior to the issuance of a permit. The actual costs shall be paid by the Permittee within ten (10) days of being invoiced for the same. Should Permittee fail to pay the costs as herein provided, the same may be recovered by suit or by execution on any bond supplied by the Permittee.
2. When the Township representative shall determine that the work to be performed pursuant to a permit is such that it should be inspected by a person or firm other than a Township employee, it shall so notify the Permittee and shall arrange for said inspections. The actual costs shall be paid by the Permittee within ten (10) days of being invoiced for the same. Should Permittee fail to pay the costs as herein provided, the same may be recovered by suit or by execution on any bond supplied

by the Permittee. The fee for inspection of the work by a Township employee shall be at the rate of \$50.00 per hour, for a minimum of one (1) hour.

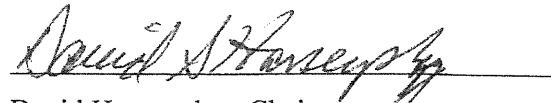
7. Rescission of Prior Resolutions. This Resolution supersedes all prior Resolutions inconsistent herewith.


THIS RESOLUTION ADOPTED THIS 5th DAY OF July, 2022, by the Board of Supervisors of Kelly Township, Union County, Pennsylvania.

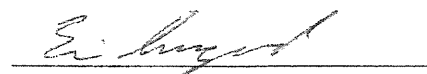
ATTEST:

BOARD OF SUPERVISORS OF
KELLY TOWNSHIP


Karen Terry, Secretary


David Hassenplug, Chairman


Elvin Stoltzfus, Vice Chairman


Eric Imgrund, Assistant Treasurer